

**CCE Strategy Meeting
January 25-27, 2008 Philadelphia USA**

DRAFT Agenda

25 January 2008, 12:30 pm – 5:30 pm

Meeting at the Chemical Heritage Foundation, 315 Chestnut Street, Philadelphia
PA 19106

Attending:

Peter Mahaffy
Fabienne Meyers
Mort Hoffman
Javier Garcia-Martinez
John Malin

Neil Gussman
John Theibault

1. CHF/IUPAC Interactions (*Item 1 – CHF background and IUPAC Collaboration. Also review Items 4a -Torino CCE minutes and 4b – Torino brainstorming*)

Goal – To build mutual knowledge about CHF and IUPAC-CCE, and think about how we can move beyond the brainstorming we did in Torino to concrete activities that we might collaborate on. What are a few concrete steps we might take to work together during the next biennium to mutual advantage? We should also explore what role CHF might play in International Year of Chemistry planning and activities, given the historical events we celebrate in 2011.

26 January 2008, 9:00 – 5:00 pm

27 January 2008, 9:00 – 12:00 pm

Peter Mahaffy, Chair
Eva Åkesson, secretary
Fabienne Meyers
Javier Garcia-Martinez
Mort Hoffman
John Malin

CHF Staff are welcome to join for any part of the meeting as available

2. Amendments and Approval of Agenda
3. Logistical Issues for this Meeting
4. Review of Minutes from CCE Meeting, Torino 2007 (*Item 4a - Torino Minutes*) and Summary of Brainstorming Session (*Item 4b – Torino brainstorming*)
5. CCE Membership, Roles, and Leadership, consider membership issues (PGM, FM)

a. Membership List – TMs, AOs, NRs

Note – we need to address vacancies for Div III AM and various uncertainties and vacancies with respect to NRs. We should also think strategically about countries/regions that are un- or under-represented.

(Item 5 – CCE Membership 2008-09)

6. International Year of Chemistry; IYOC 2011 (PGM, JM, JG-M)

John Malin and Javier Garcia-Martinez have kindly agreed to join us for some (Malin) or all (Garcia-Martinez) of our meeting, as the IYOC is a major PUC activity that will require concerted planning and some significant ongoing involvement by CCE.

We will review progress and next steps toward designation and also look at the transition to the next phase of implementation, in the event of a positive outcome from the UNESCO meetings.

(Item 6a – Draft recommendation to UNESCO Executive Board,

Item 6b – International Association of Chemical Societies – 100th Anniversary of founding,

Item 6c – UNESCO Executive Board Composition,

Item 6d - Next steps, memo forthcoming...)

7. Subcommittees: Membership, reports, and plans (PGM)

a. Public understanding *(PGM – oral report)*

b. Chemistry Education for Development *(PGM – oral report from Mei-Hung Chiu)*

We should review whether this subcommittee structure will serve us well into the next biennium, or whether we should make any adjustments in light of the strategic goals we set. The International Year of Chemistry initiative will be a major priority for CCE – should we have a PUC committee in addition to our involvement with IYOC? We should also review membership on the subcommittees.

(Item 7a – CCE Subcommittee Membership 2006-07

Item 7b – FCP, Philippines Next steps)

8. ICCE (MH)

a) Mauritius 2008 – Review of the status of conference planning and discussion of what CCE members can do to help ensure this is a highly successful conference.

b) Satellite meeting in Nairobi Kenya

c) 2010 and beyond

9. CCE Interfaces, review relationships and communication with divisions and other standing committees. (EA, JG-M, PGM).

Collaborative projects and activities with divisions and standing committees. Several initiatives have resulted from Torino interactions, and we should

review where how well we are managing with these projects and think ahead about ways to build even stronger relationships with divisions and standing committees.

(Reference Item 4a and 4b)

10. Review of Current CCE Projects, review the status of projects and other activities of CCE since our meeting in Torino (FM, PGM)
(Item 10a – Project Committee Report, Choon Do – forthcoming and Item 10b – CCE Projects vs budget)
11. Review of CCE strategic goals for past biennium and discussion about setting goals for 2008-2010. Brainstorming about new directions and strategies to achieve strategic goals. (PGM)
(Item 11 – CCE Report to Council, 2007)
12. Budget – Operations and Project
(Item 12 – Project Budget)
 - a. Guidelines for Project Budget
13. Other Matter's Arising from Torino CCE Meeting
 - a.
 - b.
 - c.
14. Other Business
 - a.
 - b.
 - c.
15. Adjournment