

Date: March 25, 2011

To: CCE

From: Eva Åkesson, CCE Vice-Chair and Peter Mahaffy CCE Chair

Re: Recommended Procedures and Timelines for CCE Membership renewal, 2012-2013 biennium.

At our 2010 full meeting of CCE at the ICCE conference in Taipei, we approved in principle the report of our ad hoc committee on nominating procedures, comprised of Eva Åkesson, Lida Schoen, Morton Hoffman, and Richard Hartshorn. We have refined the wording and recommend to you the following procedures and timelines to implement those procedures leading up to our CCE meeting in Puerto Rico.

Please reply to Eva Åkesson (Eva.Akesson@rektor.lu.se) by April 15 with an indication of whether you support this recommendation.

Recommended Procedures for CCE Nominating Committee

1. CCE chair appoints a nominating committee, consisting of 5 members including a chair. Normally the nominating committee will include 2 TMs, 1 NR, 1 AM and 1 other member from any one of these groups or from outside CCE. Nominating committee members should be selected from those not eligible for or intending to stand for one of the vacancies.
2. The nominating committee works with the IUPAC secretariat to identify the vacancies, and then solicits nominations from CCE members (AMs, TMs, NRs) and from NAOs (through the IUPAC secretariat). Approval should be obtained from candidates who are being nominated. The nominating committee should attend to the importance of maintaining geographical and gender balance in bringing forward a slate of candidates.
3. The nominating committee would put forward a slate of candidates (with a brief description of each candidate for the available TM and officer positions (Chair – 4 years, Chair-Elect -2 years, and Secretary – 2 years) and present this to the CCE chair.
4. The CCE chair passes on the slate of candidates to the IUPAC secretariat, who will manage the procedure for voting, as is the case for subject divisions. CCE TMs, Officers, and AMs will vote on the slate of candidates. A The IUPAC secretariat will inform the nominating committee and the CCE chair of the outcome.
5. The nominating committee will remind divisions to recommend AMs for appointment to CCE, before the IUPAC GA, so transition can be arranged with new AMs
6. The CCE chair will then recommend to the IUPAC president the candidates for appointment to new TM, AM, and officer positions.
7. The IUPAC President, in consultation with the Executive Committee, shall appoint the officers, titular members, and associate members.

8. The nominating committee will work with the CCE officers to recommend to the IUPAC secretariat who should be appointed as NRs, working from the list of nominees brought forward by the NAOs.

Recommended Timeline – CCE Nominating Committee (for 2012-2013 biennium):

March 31, 2011. CCE members receive suggested nominating committee procedures and asked for comments by April 15, 2011

April 15, 2011. CCE Chair appoints nominating committee

June 1, 2011. Nominating committee puts forward slate of candidates to CCE chair

June 15, 2011. IUPAC secretariat oversees the start of the voting

July 15, 2011. CCE chair brings recommendation to IUPAC president for appointment of CCE officers, TMs and AMs.

Recommended Terms of appointment for chair, chair elect and secretary.

The period of service of Chair shall be four years. The period of service of Chair Elect shall be for 2 years, and of Secretary, 2 years (renewable).

The period of service of Titular Members shall be four years, renewable for a further term of four years. The period of service of Associate Members shall be two years, renewable to a total period of eight years. The period of service of National Representatives shall be two years, subject to re-nomination and reappointment to a maximum period of service of twelve years.

The sum of the years of service as a Titular member and as the Chair, Chair elect, Secretary shall not exceed ten years.

Note: For the 2012-2013 biennium we will need to elect a chair, secretary, and a number of TMs to be determined based on the length of service of existing TMS, as well as AMs and NRs. Since the term of office of chair is 4 years, we would elect a chair-elect for the 2014-2015 biennium.